

Sergeant Bluff, IA
September 16, 2013

The regular September meeting of the Sergeant Bluff-Luton Board of Education was called to order by President David Schaar at 6:00 p.m. with the following members present: John Baker, Amiee Krogh, Dean Williams and Jenna Wilson. Absent: None.

Motion by Wilson and seconded by Williams to approve the agenda as printed. Ayes: All Present. Nays: None.

The minutes of the meeting of August 8, 2013 were reviewed by the board. Motion by Baker and seconded by Krogh to approve the minutes. Ayes: All Present. Nays: None.

The abstract of election was read by the secretary. Motion by Wilson and seconded by Baker to approve the abstract of election and place it on file. Ayes: All Present. Nays: None.

Dr. Earleywine thanked Jenna Wilson for her years of service and her time and effort.

Motion by Wilson and seconded by Williams to adjourn the retiring board meeting. Ayes: All Present. Nays: None.

Adjourn at 6:04 p.m.

District Secretary

Date Approved: _____

Board President

Date Approved: _____

Sergeant Bluff, IA
September 16, 2013

The organizational meeting of the Sergeant Bluff-Luton Board of Education was called to order by District Secretary Kathy Nissen at 6:05 p.m. with the following members present: John Baker, Amiee Krogh, and Dean Williams. Also present were board member-elects Dave Schaar and Mike Laughlin.

Nissen administered the oath of office to Laughlin and Schaar.

Nissen then asked for nominations for the office of the president of the board of education. Schaar nominated Baker for president, which was seconded by Krogh. A second nomination was not received. Ayes: All Present. Nays: None

Upon distribution and collection of written ballots, Nissen declared that Baker was elected president of the board of education. Baker assumed the chair.

Nissen then asked for nominations for the office of the vice-president of the board of education. Baker nominated Krogh for vice-president, which was seconded by Laughlin. A second nomination was not received. Ayes: All Present. Nays: None

A roll call vote was taken:

Williams: Aye

Schaar: Aye

Baker: Aye

Laughlin: Aye

Krogh: Aye

Nissen declared Krogh was elected vice-president of the board of education.

Nissen then administered the oath of office to Present Baker and Vice President Krogh.

President Baker welcomed the visitors and asked if anyone present wished to address the board.

Motion by Williams and seconded by Krogh to approve the agenda with a change of tabling the voluntary preschool contract. Ayes: All Present. Nays: None.

The Secretary reports were reviewed by the board. Motion by Krogh and seconded by Williams to approve the Secretary reports. Ayes: All Present. Nays: None.

The current bills were reviewed by the board. Motion by Krogh and seconded by Williams to approve the current bills with the exception of the CW Suter, Star Control and Riverside Technologies (RTI). Ayes: All Present. Nays: None.

A motion was made by Krogh and seconded by Laughlin to approve the CW Suter, Star Control and Riverside Technologies (RTI) invoices. Ayes: All Present. Nays: None. Baker and Schaar abstained.

Jason Klingensmith recognized the high school counseling department for providing the National Career Readiness Certificate test and to the students who took it. Sergeant Bluff-Luton students were some of the top performers on the test.

Dr. Earleywine recognized Jenna Wilson for her years of service on the board.

Amiee Krogh recognized Mr. Moore and the coaches for helping the students get the school year off to a good start.

Mrs. Adams and Mrs. MrCrory briefed on the PTO and their fundraiser. A portion of the funds raised will help our classrooms and to purchase more Chromebooks. Safe Routes to School Day is on October 9th. Money raised from book fairs with parent teacher conferences will go back to our library's to purchase more books. Two trainers worked with our primary and elementary science teachers on Carolina Biological kits on STEM. Math teachers continue to work with the new My Math curriculum. Staff will spend time with Infinite Campus and Google Docs. The Early

Childhood Team is preparing for their Site Visit which is Nov 18-20, 2013. The reading program for this school year was discussed.

Dr. Earleywine presented resignations for John Becker and Justin Zant as bus drivers. Motion by Krogh and seconded by Schaar to approve John Becker and Justin Zant's resignations as bus drivers. Ayes: All Present. Nays: None.

Dr. Earleywine presented new contracts for the following:

Dayna Bowman as a special education associate, Level 1 \$10.89 per hour.

Deb Winters as a special education associate, Level 1 \$10.89 per hour.

Susanne Roche as a special education associate, Level 1 \$10.89 per hour.

Andrea Abels as a preschool associate, Level 1 \$10.89 per hour.

Michelle Mosier as a preschool associate, Level 1 \$10.89 per hour.

Jerry Murray as a part time custodian, Level 1 \$10.69 per hour.

Don Seamann as a lead custodian, Level 1 \$11.59 per hour.

Angie Moffat as a bus driver, Level 10 \$12.86 per hour.

Veronica Warren as a nurse, Level 8 \$19.71 per hour.

Lance Zeleny as an Asst. Jr. High Volleyball Coach, Step 1 \$1,241.

Tori Devlin-Hill as a Freshman Volleyball Coach, Step 1 \$2,314.

Motion by Williams and seconded by Krogh to approve the above contracts. Ayes: All Present.

Nays: None.

The board needs to appoint Kathy Nissen as the Board Secretary and Treasurer. Motion by Krogh and seconded by Laughlin to approve Kathy Nissen as the board secretary and treasurer. Ayes: All Present. Nays: None.

Dr. Earleywine discussed the board needing to approve the deposit and depositories fund balance for all accounts for fiscal year 2013. He included a fund balance document for review and approval. Motion by Schaar and seconded by Williams to approve the deposit and depositories fund balances for fiscal year 2013. Ayes: All Present. Nays: None.

Dr. Earleywine discussed the board needing to review the current committee's and make necessary changes.

New committee's:

- Certified negotiations: Krogh and Laughlin
- Classified negotiations: Baker and Williams
- Finance: Laughlin and Schaar
- Facilities and transportation: Krogh and Williams
- DAC: Baker
- Technology: Laughlin and Schaar

Motion by Baker and seconded by Schaar to approve the board committee's for 2013-2014. Ayes: All Present. Nays: None.

Dr. Earleywine discussed the voluntary preschool contract. Mrs. Adams has been working with our preschool community partner to finalize the contract for the 2013-2014 school year. A discussion followed. Motion by Krogh and seconded by Laughlin to table the preschool contract. Ayes: All Present. Nays: None.

Dr. Earleywine provided the Early Retirement Policy 407.3 for review. He is not recommending any changes at this time. Motion by Schaar and seconded by Krogh to continue the Early Retirement Policy as written. Ayes: All Present. Nays: None.

Dr. Earleywine provided a copy of the Insufficient Space Policy # 501.14A. Per Iowa Code the Board must review this policy on an annual basis. This policy allows our district to restrict open enrollment into our district based upon this policy. Motion by Krogh and seconded by Schaar to maintain the Insufficient Space Policy #501.14A as written. Ayes: All Present. Nays: None.

Dr. Earleywine provided a copy of the District Advisory Committee recommended District Long Range Goals and Annual Improvement Goals for review. Per Iowa Code the District Advisory Committee must make annual recommendations to the board concerning long range goals and annual improvement goals. Motion by Schaar and seconded by Williams to approve the District Advisory Committee recommendations concerning the district long range goals and the annual improvement goals. Ayes: All Present. Nays: None.

Dr. Earleywine discussed the special education deficit in the amount of \$414,290.30 for fiscal year 2013. The district can ask for modified allowable growth to cover this deficit. Motion by Krogh and seconded by Laughlin to approve modified allowable growth in the amount of \$414,290.30 to cover excess expenses in our special education programs. Ayes: All Present. Nays: None.

Dr. Earleywine discussed purchasing Infinite Campus Messenger. We would like to move ahead with purchasing and utilizing the messenger. This will replace SNOWCAP and has many more features we can use to communicate with our students, parents and staff. The first year cost is \$5,532 with an annual cost of \$3,932. We currently pay SNOWCAP approximately \$3,000 per year. Motion by Laughlin and seconded by Krogh to approve the purchase of the Infinite Campus Messenger for \$5,532. Ayes: All Present. Nays: None.

Dr. Earleywine provided a copy of the Northwest AEA Board of Director's ballot for the board to vote on. Motion by Krogh and seconded by Williams to cast a vote for Glen Coble to serve on the Northwest AEA Board of Directors. Ayes: All Present. Nays: None.

Dr. Earleywine discussed the need to purchase a new utility vehicle for activities. Our current utility vehicle is no longer in service. This vehicle is used during football and track seasons to haul equipment and to transport the track field marshal during track meets. It is also used for hauling items in and out of the concession stand. He recommended that the school district pay \$5,000 toward the purchase of this vehicle with the Warrior Zone paying the remaining \$3,500. Motion by Schaar and seconded by Laughlin to approve a \$5,000 contribution toward the purchase of a new utility vehicle with the Warrior Zone paying the additional \$3,500. Ayes: All Present. Nays: None.

Dr. Earleywine discussed the need to review the 28E agreement to continue to share our transportation director with the City of Sergeant Bluff. Motion by Baker and seconded by Krogh to approve continuing our 28 E agreement to share our transportation director with the City of Sergeant Bluff. Ayes: All Present. Nays: None.

Dr. Earleywine discussed our current enrollment for 2013-2014 which is up about 10 students from last year.

Dr. Earleywine provided a copy of last year's board goals for review. We will update these for 2013-2014 at the Oct Board meeting.

Dr. Earleywine discussed school safety. Some new safety items will be added and drills will be practiced.

Dr. Earleywine discussed the State IASB Conference scheduled for Nov. 20 –Nov. 21 in Des Moines. Please let me know if you would like to attend so arrangements can be made.

Dr. Earleywine provided an agenda for the ISFIS meeting on Nov. 13. Larry Sigel and Margaret Buckton will be facilitating this meeting and will provide a great learning experience.

Items of interest for next month: Board Goals.

Motion by Schaar and seconded by Krogh to adjourn. Ayes: All Present. Nays: None.

Adjourn at 7:27 p.m.

District Secretary

Date Approved: _____

Board President

Date Approved: _____